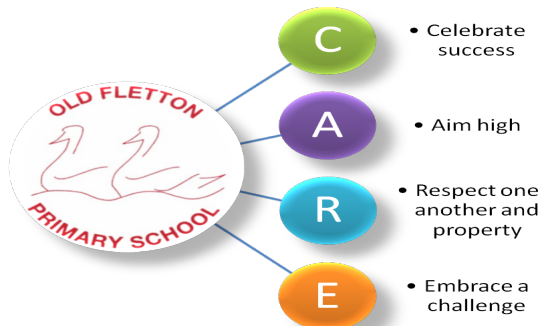


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PE2 9DR

Head Teacher: S Levy
Deputy Head teacher: N Dickson

16th July 2013

Dear Parents / Carers

As you are aware, the Local Authority and Old Fletton School have always strongly discouraged the taking of term time holidays, however, head teachers have had the discretion to assess requests on a case by case basis.

At a recent Governor's meeting it was requested that we review the implications of some new legislation that the Government is bringing into force, effective from **1st September 2013**. These changes will affect any requests for leave of absence, so will include most absences, other than periods of illness. A summary of these changes is detailed below:

These Regulations amend the Education (Pupil Registration) (England) Regulations 2006 ("the 2006 Regulations").

Regulation 7 of the 2006 Regulations is amended to prohibit the proprietor of a maintained school granting leave of absence to a pupil except where an application has been made in advance and the proprietor considers that there are exceptional circumstances relating to the application.

We are waiting for further guidance from the Local Authority but it seems likely that any absences not deemed to be 'exceptional' will need to be referred to them and Penalty Notices will be issued when appropriate. Penalty Notices currently attract a fine of a minimum of £60 per child per parent, which rises to a minimum of £120 per child per parent if the fee remains unpaid after 28 days.

Please do not hesitate to contact the school office if you require any further clarification about this matter.

Yours sincerely

Mrs Sarah Levy
Head Teacher